How to set up your IMAP/POP e-mail address with Windows Live Mail 2009

The following instructions will configure Windows Live Mail 2009 as an IMAP client. This configuration will require your:

Username	This is the same as your e-mail address (ex.
	example@pspinc.com)
Password	The same password as your POP account
Incoming Server	IMAP: imap.dreamersi.net
<b>Outgoing Server (SMTP)</b>	smtp.dreamersi.net

1. Open up Windows Live Mail 2009. To make it easier to use, click on the icon on the top-right corner of the screen. Then click Show menu bar to show the menu bar.

				_ P	X
	<i>/</i> -	₽	•	Sign i	n
		Layo	out		
		Opti Safe	ions ety options.		
		Cus	tomize toolb	ar	~
There is no message selected.		Sho	w menu bar		

## 2.Click Tools from the menu bar $\rightarrow$ Accounts...

📴 Unread e-mail - Win	dows Live Mail					
File Edit View Go	Tools Actions Help		-			
New - Reply	Sync all e-mail accounts Sync everything	F5 Ctrl+F5	alendar	Delete	Junk	Sync
Quick views	Message rules	•			5	5
Unread e-mail	Manage newsgroups	Ctrl+W				
Unread from contac	Manage feeds			in this view.		
Unread feeds (62)	Accounts		e no items	in this view.		
Outbox	Satety options Options		]			
Storage folders						
Drafts						
Sent items						
Deleted items (1)						
Inbox	-					
Add e-mail account						
🥑 Mail						
🚵 Calendar						
Contacts						
S Feeds						
Newsgroups						
0 message(s), 0 unread						

## 3. Click the Add button.

Accounts	X
Set up new e-mail accounts or newsgroup subscriptions by clicking Add. To make changes, export, or remove an account or subscription, select it first.	
News   Image: Microsoft Communities (Default Account)   Contacts Directory   Image: Active Directory   Null   Image: VeriSign Internet Directory   Service	<u>A</u> dd <u>R</u> emove <u>Properties</u> Set as <u>D</u> efault <u>Import</u> <u>Export</u>
	Close

## 4. Make sure E-mail Account is selected then click Next.

Add an account	
What type of account would you like to add?	
E-mail Account	
Newsgroup Account	
Contacts Directory Account	
Get help finding the information to set up my account	
< <u>B</u> ack <u>N</u> ext≻	Cancel

5. Enter the following information (This is just an example) When you are done, select Manually configure server settings for e-mail account. Then click Next.

E-mail Address...... john\_doe@pspinc.com Password...... The same password as your POP account Display Name....... John Doe

Add a	ın E-mail Acco	ount	×
	Please enter you	ur e-mail account information below:	
	<u>E</u> -mail address:	john_doe@pspinc.com	
		example555@hotmail.com <u>Get a free e-mail account</u>	
	<u>P</u> assword:	•••••	
		✓ <u>R</u> emember password	
	<u>H</u> ow should you	r name appear in e-mail sent from this account?	
	<u>D</u> isplay Name:	John Doe	
		For example: John Smith	
	Manually <u>c</u> or	nfigure server settings for e-mail account.	
		≺ <u>B</u> ack <u>N</u> ext > Ca	ncel

6. Enter the following information This is just an example) When you are done, select My outgoing server requires authentication. Then click Next.

My incoming mail server	ΙΜΑΡ
Incoming server	IMAP: imap.dreamersi.net (Port 993)
Login ID	john_doe@pspinc.com
Outgoing server	smtp.dreamersi.net (Port 465)

Add an E-mail Account	×		
Where can I find my e-mail server information?			
Incoming Server Information			
My incoming mail server is a IMAP 🛛 🖌 server.			
Incoming server: imap.dreamersi.net Port: 993			
This server requires a secure connection (SSL)			
Log on using: Clear text authentication			
Login ID (if different from e-mail address):			
john_doe@pspinc.com			
Outgoing Server Information			
Outgoing server: smtp.dreamersi.net Port: 465			
This server reguires a secure connection (SSL)			
My outgoing server requires authentication			
< <u>B</u> ack <u>N</u> ext > Cancel			

7. You may select "Set this account as the default mail account" (optional)

then click Finish. You have successfully created a new IMAP account!

Your new account settings are complete	×
You have successfully entered in the information required to set up your account.	
Set this account as the default mail account.	
K <u>B</u> ack Finish Canc	el